

ATILIM UNIVERSITY  
GRADUATE SCHOOL OF NATURAL AND APPLIED SCIENCES  
THESIS ADVISOR APPOINTMENT

Sent to : Directorate of Graduate School

Sent by : ..... Department of Graduate School  
STUDENT

Name/Surname : ..... Student ID No: .....

Registered Program: ..... Master's (thesis)  Master's (non-thesis)   
Integrated PhD  PhD 

Year of Starting : ..... Semester: .....

Current Academic Year : ..... Semester: .....

Academic Standing in the Last Registered Semester: GPA: ..... CGPA: .....

**(Tick up the options below if there are any changes)** Thesis Advisor Change Thesis Co-advisor Change Thesis Title Change Addition of Thesis Co-AdvisorTHESIS TITLE ( *Please write the full title in English without any abbreviations* )

.....

.....

Name/Surname of Student			Signature		
Advisor	Title	Name/Surname	Institution	Department	Signature
Thesis Advisor					
Co-Advisor					
Approval of Former Thesis Advisor*					

\* fill in if thesis supervisor changes.

- Thesis advisor of thesis master's student shall be determined until the end of the first semester upon the proposal of relevant department and approval of the board at the latest and the thesis subject determined with the advisor of the students until the end of the second semester. The thesis advisor to be assigned for the students shall be selected from among the faculty members who have given courses in undergraduate programme for minimum two semesters. If the university does not have an instructor as qualified as required, EYK may select an instructor from another higher education institution as a thesis advisor. In the cases where thesis study requires more than one thesis advisor, the second thesis advisor to be appointed may be one of the academicians out of the university with minimum doctoral degree. Provisions concerning appointment and substitution of thesis advisor and second advisor shall be specified by the concerned graduate school board.
- The thesis advisor for a student in doctorate programme is proposed by the concerned EABD and is assigned with decision of concerned EYK no later than the end of the second semester. Where the doctorate thesis requires more than one advisor, the second advisor may be appointed. The second thesis advisor to be appointed may be one of the academicians out of the university with minimum doctoral degree. The thesis advisor shall be appointed among full time faculty members of the University who has conducted at least one successful master thesis and given course at undergraduate programme or master programme for minimum four semesters. If the university does not have an instructor as qualified as required, EYK may select an instructor from another higher education institution as a thesis advisor within the frame of the principles stipulated by the Senate.. Provisions concerning appointment and substitution of thesis advisor and second advisor shall be specified by the concerned graduate school board.
- In case of thesis subject and/or advisor changes after thesis proposal defense, PhD students must submit the study plan along with approved form (resolution of the Graduate School of Natural and Applied Sciences date 01.02.2018 and number 18/4).**

\_\_\_\_\_ Date

\_\_\_\_\_ Head of Department

Dep. Document No: \_\_\_\_\_

Appendix: \_\_\_\_\_

DECISION OF THE BOARD OF GRADUATE SCHOOL: Date: \_\_\_\_\_ Decision No: \_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_ Director of Graduate School

**Three copies shall be filled.**