

ATILIM UNIVERSITY
GRADUATE SCHOOL OF NATURAL AND APPLIED SCIENCES
M.SC./PH.D. STUDENT PERMISSION FORM

Sent to : Directorate of Graduate School
Sent by : Head of DI (Department of Graduate School)

STUDENT TAKING PERMISSION

Name-Surname: Student No:
Registered Programme: M.Sc (with thesis) M.Sc. (without thesis)
Integrated Ph.D. Ph.D.
Date of Starting the Programme; Academic Year: Semester:
Last Registered Academic Year : Semester:
Academic Standing in the last Registered Semester: GPA: CGPA:

Reason for Permission (Certify) : Education Military Service Health Financial Other
Other :
Application Date for Permission :
Starting of Permission; Academic Year: Semester:

Permission requested for : 1 2 3 4 Semester

If permission was requested before; Academic Year: Semester:
..... Semester:
..... Semester:

- The students can take a leave maximum for two semesters in master programmes and four semesters in doctorate programmes provided that their excuse is approved acceptable by EYK. The period of leave is not counted for period of education. The student on leave does not attend courses during leave and take exams.
- Applications for leave can be made within four weeks following start of courses.
- **Transcript and tuition fee receipt shall be added to the form.**

Name-Surname of the Student Advisor:

Remarks : Approved Not Approved Signature (Student Advisor).....

Ground for Objection :

Name and Surname of Thesis/Dissertation Supervisor:

Remarks : Approved Not Approved Signature (Thesis/Dissertation Supervisor).....

Ground for Objection :

Opinion of the DI : Approved Not Approved

Ground for Objection :

_____ Date

_____ Head of DI

DI Document No: _____ Appendix: _____

DECISION OF THE BOARD OF GRADUATE SCHOOL: Date: _____ Number of Decision: _____

_____ Date

_____ Director of Graduate School

Three copies shall be filled in.