

(Senate Resolution dated 22.05.2025 no. 04)  
(Senate Resolution dated 14.09.2020 no. 14)  
(Senate Resolution dated 29.12.2015 no. 10)

## **ATILIM UNIVERSITY DIRECTIVE ON QUALITY ASSURANCE**

### **SECTION ONE**

#### **Purpose, Scope, Basis and Definitions**

##### **Purpose**

**Article 1** - This Directive regulates the principles and procedures regarding the Atılım University quality assurance system.

##### **Scope**

**Article 2** - This Directive covers the provisions regarding the duties, authorities, and responsibilities related to the evaluation, continuous improvement, and development of all processes of Atılım University, and the efforts within the scope of the quality assurance system.

##### **Basis**

**Article 3** - This Directive is based on Higher Education Quality Assurance and Higher Education Quality Council Regulations published in the Official Gazette dated 23.11.2018, no. 30604.

##### **Definitions**

**Article 4-** The definitions for this Directive are as follows:

**Atılım University Quality Commission:** The Commission responsible for conducting quality assurance activities.

**Atılım University Internal Institutional Evaluation Report (IIER):** A report prepared annually by Atılım University to monitor the quality assurance processes of the University related to education, research and development, social contribution activities, and services, based on the previous year.

**External Evaluation:** The process of having the quality assurance of Atılım University or its program evaluated by independent external evaluation and accreditation organizations.

**External Evaluation and Accreditation Organizations:** Institutions operating domestically or abroad that hold a Quality Evaluation Registration Certificate recognized by the Council of Higher Education.

**External Auditor:** An individual authorized by the Turkish Higher Education Quality Council to work in evaluation programs.

**Internal Evaluation:** The evaluation of the quality of Atılım University or its program internally and by auditors appointed by the Atılım University Quality Commission.

**Quality Assurance:** All planned and systematic procedures implemented to ensure that Atılım University fully implements quality and performance processes in compliance with internal and external quality standards.

**Institutional Accreditation Program (IAP):** The evaluation process of higher education institutions by the Higher Education Quality Board, where the planning, implementation, monitoring, and improvement processes in education, research and development, social contribution, and service are evaluated qualitatively and quantitatively, leading to an accreditation decision.

**Program Accreditation:** The external evaluation and quality assurance process that measures whether a higher education program meets predetermined academic and field-specific standards in a specific field through independent external evaluation and accreditation organizations.

**Strategic Planning:** The process of preparing strategic plans and continuously monitoring relevant performance indicators through participatory methods in order to establish the mission and the vision of the University for the future within the framework of development plans, programs, relevant legislation and adopted basic principles, to determine strategic goals and measurable targets, to measure performance in line with predetermined indicators and to monitor and evaluate this process.

**Turkish Higher Education Quality Council:** The Board responsible for organizing and conducting quality assessment and assurance studies and accreditation studies in higher education institutions.

## **SECTION TWO**

### **Atılım University Quality Commission**

#### **Article 5-**

The President chairs the Quality Commission. In the absence of the President, a Vice President appointed by the President chairs the commission.

The Vice Presidents, the Secretary General, and the Director of Institutional Planning and Data Management are also members of the Quality Commission. The other members are determined by the University Senate, consisting of no more than one member from each department representing the same school, and/ or graduate school, along with representatives from relevant processes, and student representatives.

If deemed necessary, the Commission may establish sub-committees, work groups, and advisory boards that may include non-commission members.

The Commission convenes with a simple majority of the total membership, and decisions are made by a simple majority of the attendees of the relevant meeting.

In the event of a drop in the Quality Commission membership for any reason, a new member will be appointed to cover the vacancy.

#### **Terms of Office for Atılım University Quality Commission Members**

**Article 6** – The term of office for members of the Quality Commission, excluding permanent members, is two years. The term of office for student representatives is one year. Members whose terms have expired may be reappointed. Where required, Quality Commission members may be removed from their positions before their terms expire, following the procedure for their election.

#### **The Duties of the Atılım University Quality Commission**

**Article 7** - The duties of the Quality Commission are:

- a)** In line with the strategic plan, objectives, and the procedures and principles of the University as determined by the Turkish Higher Education Quality Council; to execute studies on the evaluation and development of education and research activities, and administrative services; to establish and operate internal and external quality assurance systems, to determine institutional indicators, to monitor institutional performance, to measure and report institutional development, and to submit these studies to the Senate for approval,
- b)** To undertake “internal evaluation” studies at the University and to prepare and submit to the Senate an annual institutional evaluation report containing the results of institutional evaluation and quality development studies, or to have it prepared; and to submit the approved annual institutional evaluation report to the Senate, and to share the evaluation report with the public on the Internet, accessible on the Atılım University homepage,
- c)** To make the necessary preparations for the evaluation processes, and to inform internal and external stakeholders accordingly,

- d)** To make the necessary preparations for the external evaluation process, and to provide support to the Turkish Higher Education Quality Council and external evaluation institutions,
- e)** To support the departments and programs that have been accredited, or are currently undergoing preparations for the accreditation process,
- f)** To plan and execute activities within the university within the scope of the Turkish Higher Education Quality Council evaluation processes in accordance with the Higher Education Quality Assurance and Higher Education Quality Council Regulations,

#### **Participation of Academic and Administrative Units in Quality Development Studies**

**Article 8** – The academic and administrative units of Atılım University support the work of the Quality Commission. In line with the Commission's directions, they coordinate the quality development activities of their academic programs and public services, and monitor their performance. They make their results available and accessible to the Atılım University Quality Commission and its designated representatives.

#### **Effective Date**

**Article 9** – This Directive shall enter into force as of the date of its approval by the Senate. This Directive repeals **Atılım University Directive on Quality Assurance**, which entered into force with **Senate Resolution dated 14.09.2020, no. 14**.

#### **Execution**

**Article 10** – The President of Atılım University implements the provisions of this Directive.