(Senate Resolution dated 10.11.2005 no. 13)

**ATILIM UNIVERSITY**

**DIRECTIVE ON THE SCIENTIFIC RESEARCH PROJECTS FUND**

**Organization**

**Article 1.** The Scientific Research Project (BAP) Fund is established by Atılım University to support and coordinate all scientific research within their domain.

# Fund Revenues

**Article 2.** The items below constitute fund revenues:

1. Revenues provided within the framework of Article 9 of Regulations on the General Frame of Research, Development, Practice, Education and Consultancy Projects Supported by Atılım University,
2. Funds allocated and transferred from student revenues, determined by the Board of Trustees every year in September,
3. Unused funds, transferred from previous years,
4. Donations, charity and other revenues.

Fund revenues are tracked via the bank account opened solely for the fund.

# Fund Expenditures

**Article 3.** Fund expenditures are for the expenditures below, provided that these are in relation to the project subject:

1. Purchases of all kinds of machinery, equipment or software,
2. Expenses for consumable goods such as materials, kits, or experimentation tools
3. Payments for experts, students or technicians performing experiments or collecting data,
4. Expenses for the maintenance or the spare parts of machinery and equipment owned by the University,
5. Participation fees for national or international meetings such as congresses or seminars,
6. Registration fees for Graduate or Doctorate Degree students.

Expenditures in relation to office computers, secretaries or office supplies may not be the case for projects in the scope of this Directive.

# Executive Board

**Article 3.** Chaired by the President, or a Faculty Member appointed by the President, the Executive Board for the fund consists of two faculty members elected by the University Executive Board.

# Project Proposals

**Article 4.** Projects to be covered by the fund are prepared in line with the principles and priorities determined by the Higher Education Council. Projects may be in any field of liberal arts, on the topics in the development and strategy plan of DPT and TÜBİTAK, and in fields on which an expert is employed at the University.

Project proposals prepared personally or as a group by faculty members are submitted to the Presidency with the approval by the relevant Head of Department and the relevant Dean, every April and October.

The Executive Board of the Scientific Research Fund evaluates the project proposals and proposals are accepted with the approval by the Board of Trustees.

The Executive Board has the new projects initiated in January or July.

# Project Evaluation

**Article 5.** The Executive Board monitors the execution of research projects and evaluates their progression every March and September. The Board may extend the due date, halt the execution, or replace the project executive, or project members.

# Administrative and Financial Operations

**Article 6.** For the administrative and financial principles of execution regarding Atılım University Scientific Research Projects, the provisions of Regulations on the General Frame of Research, Development, Practice, Education and Consulting Projects Supported by Atılım University apply.

# Financial Officer

**Article 7.** The President is the financial officer of the fund. The President may delegate this power to a faculty member where needed.

# Effective Date

**Article 8.** This directive enters into effect once accepted by the Senate, upon the approval of the Board of Trustees.

# Execution

**Article 9.** This Directive is executed by the President of Atılım University.