# ATILIM UNIVERSITY DIRECTIVE ON SCIENTIFIC PUBLICATION AWARD PROCEDURES

# SECTION ONE

## Purpose-Scope-Basis

**Purpose**

**Article 1** - This Directive aims to regulate the principles and procedures relevant to the Scientific Publication Awards aiming to stress the international scientific contributions of Atılım University faculty members, and to promote the continuity of such research.

## Scope

**Article 2** - This Directive covers the principles and procedures relevant to the bestowal of the Scientific Publication Awards to full-time faculty members at Atılım University having made global contributions to science.

## Basis

**Article 3-** This Directive is based on the Board of Trustees Resolution dated 15.03.2016 no. 2016/4.

# SECTION TWO

## Definitions, Principles and Procedures relevant to the Scientific Publication Awards

## Definitions

**Article 4-** The definitions for this Directive are as follows:

1. Dean’s Office: The Offices of the Deans of the Schools within Atılım University,
2. School: The schools within Atılım University
3. Directorate: Directors of the schools within Atılım University
4. Board of Trustees: The Board of Trustees of Atılım University,
5. Award Commission: The commission chaired by the Vice President for Research, consisting of four faculty members to be appointed by the President,
6. Faculty Member: Full-time faculty members of Atılım University,
7. President: The President of Atılım University,
8. University: Atılım University.

## Categories for Scientific Publication Awards

**Article 5 -** Scientific Publication Awards are bestowed in two categories, to junior and senior faculty members. The faculty members older than 40 years of age in the relevant academic year are awarded under the senior category.

## Scientific Publication Award Standards

**Article 6** - The key criterion that shall constitute the basis for the University to bestow a Scientific Publication Award is international contribution to science, and such means of contribution are the number of full articles published in magazines within the scope of Web of Science in one calendar year, and the number of references by other authors within the scope of Web of Science to the articles of the researching instructor published within the scope of Web of Science in one calendar year. The articles that are to constitute the basis for bestowal of an award should include the name Atılım University as the address (institution) of the author, and references should be made to articles with Atılım University as their address.

Articles by the author under different institutions are disregarded.

## The number of Scientific Publication Awards to be bestowed, and minimum conditions

**Article 7** - (1) Scientific Publication Awards may be bestowed to instructors serving under Schools of Engineering, Business Administration; Fine Arts, Design and Architecture; Law, Health Sciences, Arts and Sciences (evaluated as Department of Mathematics and other departments), and Civil Aviation at Atılım University; and meet the conditions presented on this Directive, for each calendar year.

1. Receivers of the award from each School are required to meet the minimum requirements determined for their School within a calendar year.
2. The minimum numbers of publications and references to constitute the basis with regards to categories for each School are as follows:

|  |  |  |
| --- | --- | --- |
| **School/ Graduate School** | **Minimum number of publications** | **Minimum number of citations** |
| School of Arts and Sciences (Mathematics) | Junior: 3  Senior: 5 | Junior: 10  Senior: 50 |
| School of Arts and Sciences (Others) | Junior: 2  Senior: 3 | Junior: 5  Senior: 25 |
| School of Fine Arts, Design and Architecture | Junior: 1  Senior: 2 | Junior: 2  Senior: 10 |
| School of Law | Junior: 1  Senior: 2 | Junior: 2  Senior: 10 |
| School of Business | Junior: 2  Senior: 3 | Junior: 5  Senior: 25 |
| School of Engineering | Junior: 3  Senior: 5 | Junior: 10  Senior: 50 |
| School of Health Sciences | Junior: 3  Senior: 5 | Junior: 10  Senior: 50 |
| School of Civil Aviation | Junior: 2  Senior: 3 | Junior: 5  Senior: 25 |

## Determining the instructors to receive a Scientific Publication Award:

**Article 8** - (1) By the end of May every year, the Dean’s Offices/ Directorates prepare the information showing the number of publications and references regarding all members of the relevant faculty for the calendar year previous to the current one, based on the Web of Science database. Faculty members of a School that meet the minimum standards presented on Table 1 are then categorized as junior or senior by the Dean’s Offices/ Directorates, and ranked with respect to their number of publications. The list is sent to the Vice President for Research.

1. An award commission is formed to be chaired by the vice president responsible for research, with the participation of the four instructors to be appointed by the President. Importance is paid to nominate members for the award commission among the faculty members previously having received an Atılım University Scientific Publications Award.
2. The Award Commission nominates the eligible nominees with respect to the ranking and the listing by the Dean’s Offices/ Directorates. Then, the faculty members nominated by the Award Commission are bestowed their Scientific Publication Awards.

# SECTION THREE

## Miscellaneous and Final Provisions

**Bestowal of Scientific Publication Awards**

**Article 9** - (1) Individuals deemed worthy of receiving Scientific Publication Awards receive their awards at the Academic Year Inauguration Ceremony pursuant to the calendar year constituting the basis of the award.

(2) The qualifications and the amounts of the award are determined by the board of Trustees.

## Effective Date

**Article 10-** This Directive shall enter into effect upon the approval of the Board of Trustees.

## Execution

**ARTICLE 11 -** This Directive is executed by the President of Atılım University.