**ATILIM UNIVERSITY DIRECTIVE ON SCIENTIFIC PUBLICATION AWARD PROCEDURES**

**SECTION ONE**

**Purpose-Scope-Basis**

**Purpose**

**Article 1** - This Directive aims to regulate the principles and procedures relevant to the Scientific Publication Awards aiming to stress the international scientific contributions of Atılım University faculty members, and to promote the continuity of such research.

**Scope**

**Article 2** - This Directive covers the principles and procedures relevant to the bestowal of the Scientific Publication Awards to full-time faculty members at Atılım University having made global contributions to science.

**Basis**

**Article 3-** This Directive is based on the Board of Trustees resolution dated 15.03.2016 no. 2016/4.

**SECTION TWO**

**Definitions, Principles and Procedures Relevant to the Scientific Publication Awards**

**Definitions**

**Article 4-** The definitions for this Directive are as follows:

1. Dean’s Office: The offices of the Deans of the Schools within Atılım University,
2. School: The Schools within Atılım University
3. Directorate: Directors of Graduate Schools within Atılım University
4. Board of Trustees: The Board of Trustees of Atılım University,
5. Award Commission: The commission chaired by the Vice President responsible for research, consisting of four faculty members to be appointed by the President,
6. Faculty Member: Full-time faculty members of Atılım University,
7. President: The President of Atılım University,
8. University: Atılım University.

**Categories for Scientific Publication Awards**

**Article 5 -** Scientific Publication Awards are bestowed in two categories, to junior and senior faculty members. The faculty members older than 40 years of age in the relevant academic year are awarded under the senior category.

**Scientific Publication Award Criteria**

**Article 6 -** The key criterion set forth by the University for Scientific Publication Award is international contribution to science. The level of such contribution is based on the number of full articles published in Categories Q1 and Q2 in journals within the scope of SCI-Expanded, SSCI and AHCI in a calendar year, and the number of citations made by other authors within the scope of Web of Science to the articles of the faculty member in question that were published within the scope of Web of Science in a calendar year. The articles that constitute the basis for the award in question are required to have Atılım University as the address of their author (their institution of employment); and citations are required to be made to such publications. Articles published by the same author under the name of another institution are excluded from the scope of the awards.

**Article 7 -** Publication scores are based on the number of full articles published in journals in Categories Q1 and Q2 within the scope of SCI-Expanded, SSCI and AHCI in a calendar year; using the equation:

*Publication Score = 2\*(number of full articles in Category Q1) + 1\* (number of full articles in Category Q2)*

The current Q categories of journals are determined as per the **“Journal Citation Report - Journal Impact Factor - Five Year”** used by Web of Science for journals within the scope of SCI-Expanded and SSCI, and as per “Scimago” for journals within the scope of AHCI. Magazines in multiple categories are regarded to be in their highest category. All articles subject to the award are required to have been published in the relevant journals within relevant calendar years, in relevant volumes, issues and on relevant pages. “Early Access” articles are excluded from the scope of the awards.

Articles published in open access journals with mandatory Article Processing Charges or other article publication fees are excluded from the scope of the awards.

**The Number of Scientific Publication Awards to be Bestowed, and Minimum Conditions Article 8 -** (1) Scientific Publication Awards may be bestowed to faculty members of the Schools of Engineering, Medicine, Dentistry, Health Sciences, Business, Fine Arts, Design and Architecture; Law, Arts and Sciences, and Civil Aviation; and the Vocational School of Healthcare Services at Atılım University, who meet the conditions presented on this Directive, for each calendar year.

1. Receivers of the award from each School are required to meet the minimum requirements determined for their School within a calendar year.
2. The minimum numbers of publications and references to constitute the basis with regards to categories for each School are as follows:

|  |  |  |
| --- | --- | --- |
| **School/ Graduate School** | **Minimum number of publications** | **Minimum number of citations** |
| School of Engineering/ School of Arts & Sciences, Department of Mathematics | Junior: 4Senior: 7 | Junior: 10Senior: 50 |
| School of Arts and Sciences (Others) | Junior: 2Senior: 3 | Junior: 3Senior: 15 |
| School of Fine Arts, Design and Architecture | Junior: 2Senior: 3 | Junior: 3Senior: 15 |
| School of Law | Junior: 1Senior: 2 | Junior: 2Senior: 10 |
| School of Business/ School of Arts & Sciences, Department of Psychology | Junior: 3Senior: 5 | Junior: 5Senior: 25 |
| Schools of Medicine, Dentistry, Health Sciences | Junior: 4Senior: 7 | Junior: 10Senior: 50 |
| School of Civil Aviation/ Vocational School of Healthcare Services | Junior: 3Senior: 5 | Junior: 5Senior: 25 |

Table 1: Minimum Conditions Chart

1. When the number of citations is twice the values specified in Table 1, the relevant minimum publication score decreases by 1. In this case, the minimum publication score for Senior authors of the School of Law is 1.

**Determining the Faculty Members to Receive a Scientific Publication Award:**

**Article 9** - (1) By the end of May every year, the Dean’s Offices/ Directorates prepare the information showing the number of publications and references regarding all members of the relevant faculty for the calendar year previous to the current one, based on the Web of Science database.

Faculty members of a School that meet the minimum standards presented on Table 1 are then categorized as junior or senior by the Dean’s Offices/ Directorates, and ranked with respect to their number of publications. The list is sent to the Vice President for Research.

1. An award commission is formed to be chaired by the Vice President for Research, with the participation of four faculty members to be appointed by the President. Importance is paid to nominate members for the award commission among the faculty members previously having received an Atılım University Scientific Publications Award.
2. The Award Commission nominates the eligible nominees with respect to the ranking and the listing by the Dean’s Offices/ Directorates. Then, the faculty members nominated by the Award Commission are bestowed their Scientific Publication Awards.

**SECTION THREE**

**Miscellaneous and Final Provisions**

**Bestowal of Scientific Publication Awards**

**Article 10** - (1) Faculty members deemed worthy of receiving Scientific Publication Awards receive their awards at the Academic Year Inauguration Ceremony pursuant to the calendar year constituting the basis of the award.

(2) The qualifications and the amounts of the award are determined by the Board of Trustees.

**Effective Date**

**ARTICLE 11 -** This Directive shall enter into effect on 01.01.2024, with the approval of the Board of Trustees.

**Execution**

**ARTICLE 12 -** This Directive is executed by the President of Atılım University.

**Provisional Article 1 -** The Scientific Publication Awards of the year 2023 are evaluated within the scope of the Directive on Scientific Publication Awards based on the Senate resolution dated 02.11.2017 no. 14.