**REGULATIONS ON ATILIM UNIVERSITY PERFORMANCE MANAGEMENT APPLICATION AND RESEARCH CENTER**

**SECTION ONE**

**Purpose, Scope Basis and Definitions**

**Purpose**

**ARTICLE 1** – (1) The purpose of these Regulations is to regulate the procedures and principles regarding the objectives, fields of activity, management bodies and their duties, and the methods of operation of Atılım University Performance Management Application and Research Center, established under Atılım University.

**Scope**

**ARTICLE 2** – (1) These Regulations provide the provisions on the procedures and principles regarding the objectives, fields of activity, management bodies and their duties, and the methods of operation of Atılım University Performance Management Application and Research Center.

**Basis**

**ARTICLE 3 –** (1) These Regulations have been prepared on the basis of Sub-Clause (2), Clause (d), Paragraph 1, Article 7; and Article 14 of Higher Education Law no. 2547 dated 4/11/1981.

**Definitions**

**ARTICLE 4 –** (1) The definitions for these Regulations are as follows:

             a) Advisory Board: The Advisory Board of Atılım University Performance Management Application and Research Center,

             b) Center: Atılım University Performance Management Application and Research Center,

             c) Director: The Director of the Center,

             ç) President: The President of Atılım University;

             d) University: Atılım University,

             e) Executive Board: The Executive Board of the Center.

**SECTION TWO**

**Center Objectives and Fields of Activity**

**Center objectives**

**ARTICLE 5 –** (1) The Center aims to prepare strategic plans required by public and private sector institutions and organizations, to provide consultancy services on the matter, to identify and solve problems, and to strengthen institutional capacity by undertaking performance measurements based on tangible and intangible assets, and by ensuring the effective implementation of strategic plans.

**Fields of activity**

**ARTICLE 6** – (1) The fields of activity of the Center are as follows:

             a) Preparing and actualizing projects for research, analysis and implementation in Türkiye and abroad, as well as supporting studies, in all areas of strategic management, performance management, process management, and integrated corporate systems,

             b) Organizing conferences, congresses, courses, seminars and workshops on the matter at national and international levels,

             c) Holding courses and seminars on performance management at undergraduate, graduate and doctorate levels at the University,

             ç) Conducting research and investigations, and providing consultancy services in line with requests on the field from public institutions, other legal entities and private individuals,

             d) Releasing and encouraging research and publications on the field,

             e) Creating libraries and archives on strategic planning, operational excellence, performance management and similar topics,

             f) Cooperating with national and international organizations on issues related to the purposes of the Center.

**SECTION THREE**

**Administrative Bodies and their Duties**

**Administrative bodies**

**ARTICLE 7** – (1) The administrative bodies of the Center are as follows:

             a) Director,

             b) Executive Board,

             c) Advisory Board.

**Director**

**ARTICLE 8 –** (1) The Director is appointed by the President from among the faculty members of the University, for a term of office of one year. An assistant director is appointed by the President from among the faculty members of the University, as recommended by the Director, to aid the Director in their duties and take on the role of deputy in their absence. When the Director resigns, or their term of office expires, the term of office of the assistant director also ends.

**Duties of the director**

**ARTICLE 9** – (1) The duties of the Director are as follows:

             a) Representing the Center,

             b) Chairing the Executive Board,

             c) Executing the resolutions reached by the Executive Board,

             ç) Preparing the annual budget of the Center, and presenting it to the President and the Board of Trustees for approval,

             d) Preparing a report on the operations of the Center at the end of each year,

             e) Managing and auditing Center staff.

**Executive Board**

**ARTICLE 10 –** (1) The Executive Board consists of five members in total; including the Director, the assistant director, and three faculty members appointed by the President from among the faculty members of the University, as recommended by the Director. The term of office for Executive Board members is one year. The Executive Board convenes with absolute majority upon the invitation of the Director, and decisions are taken by majority vote.

**Duties of the Executive Board**

**ARTICLE 11** – (1) The duties of the Executive Board are as follows:

             a) Ensuring the execution of Center activities,

             b) Discussing and resolving on the annual budget operation program and other proposals presented by the Director,

             c) Assisting the Director in the execution of Center activities.

**The Advisory Board and its duties**

**ARTICLE 12 –** (1) The Advisory Board consists of the members determined by the Executive Board and appointed by the President for one year, from among individuals from Türkiye or abroad specializing in the field of operation of the center; and the faculty members of the University appointed by the President. The Advisory Board consists of ten members, at most. The board convenes at least once a year.

             (2) The Advisory Board provides opinions, thoughts and suggestions about the scientific studies and activities of the Center.

**SECTION FOUR**

**Miscellaneous and Final Provisions**

**Spending authority**

**ARTICLE 13 –** (1) The spending authority of the center is the President. The President may transfer their duties of spending authority to the Director.

**Procurement requirements**

**ARTICLE 14** – (1) The academic, technical and administrative personnel requirements of the Center are met by the personnel to be appointed by the President in accordance with Article 13 of Law No. 2547.

**Effective Date**

**ARTICLE 15 -** (1) This Regulation hereby comes into effect on the date of publication.

**Execution**

**ARTICLE 16 -** (1) This Regulation is executed by the President of Atılım University.