FORM-3 [Article 6-(1)]

ATILIM UNIVERSITY

GRADUATE SCHOOL OF NATURAL AND APPLIED SCIENCES

STUDENT TRANSFER APPLICATION AND ADJUSTMENT FORM

Sent to : Directorate of Graduate School

Sent by : ………………………………………………………………………………… Department of Graduate School

Name/Surname : ……………………………………………………………………………………..…………………… Currently Registered University: ……………………………… Department: ……………………….…..…………..……

Graduate Program Name: ………………………………… Thesis  Non-thesis  Integrated PhD  PhD

Starting Year of Currently Registered Program: ………………………… Semester: ………………………………….....

GPA/Grad. Sch. Program: ........................................ GPA/Undergraduate Prog. …………………………………….…...

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| Course taken in former graduate program: | | | | | | | Equivalent Course\*\* | | | | | |
| Code | Name | Credit | ECTS | Year | Semester | Grade | Code | Name | Credit | ECTS | Type\*\* (Elective/Compulsory) | Grade |
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ALES Result: ………… Date: ………….... English Prof. Exam: …………… Result: ……….. Date: …………......…...

AEPE\* (Atilim English Proficiency Exam) Participation Information: Yes  No

\*Participation information must be provided in applications for programs requiring AEPE.

\* The course to be substituted must be indicated with its equivalent (elective or compulsory). In case where there is not an equivalent course, the names of elective course group to be substituted must be indicated.

\*\* Please select course type for PhD Programs (if needed) “must”, “core”, “focus” or, “elective”.

* The successful student who has completed minimum one semester at a master program at the University or any other higher education institution may be admitted master programs at the University through horizontal transfer with departments proposal and board decision provided that the required documents are submitted within the required time. The said decision shall also indicate the courses the student is exempted in the program. The student transferred to another university must have met the requirements specified under article 5. The credit equivalence for the students transferred from universities where period of semester is longer than the period applied at the University shall be fixed by the concerned EYK.
* **Students must submit their petition along with current student certificate, ALES certificate (for Turkish students), AEPE result, transcript, course contents and approved form.**

The Department recommends that abovementioned student whose transfer to a thesis  / non-thesis  master’s program  doctoral program has been approved is exempted from ..... Elective/...... compulsory course(s) included in the curriculum of ………………………….………… Thesis  / Non-thesis  Master’s Program, minimum course load for completion of the program is updated as ......... credits accordingly, exempted courses are involved in the GPA and the student is transferred to ………..…………..……………… thesis  /non-thesis  master’s program  doctoral program in ……….. semester.

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Dep. Document No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Appendix: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DECISION OF THE BOARD OF GRADUATE SCHOOL: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Decision No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Director of Graduate School |

**Three copies** shall be filled.