

ATILIM UNIVERSITY
GRADUATE SCHOOL OF NATURAL AND APPLIED SCIENCES
THESIS JURY ASSIGNMENT FORM

Sent to : Directorate of Graduate School

Sent by : Head of Graduate School Department Major

The Master's / Integrated PhD / PhD student numbered of our Department Major has completed their thesis/ dissertation studies and fulfilled the other requirements set forth by the relevant Regulations. Their transcript has been reviewed . Student Student's thesis/ dissertation on is accepted by their Thesis/ Dissertation Advisor and Co-Advisor to be defended before the jury. The proposed jury in order to investigate the thesis/ dissertation and to subject the student to an examination about their thesis/dissertation consists of the following names.

The aforementioned doctorate student took the qualifying exam in May 20.... Dec 20... and succeeded . The thesis monitoring committee reports are available in Appendix 1 2 3 . As per the report, the student has passed the exam . The article of the aforementioned student, accepted to be published in a national / international refereed journal, and the letter of acceptance, are attached. In addition, the minimum condition for applications for the thesis jury to be assigned has been fulfilled, the form FORM-15-b has been completed, and the relevant documents are enclosed.

The defense session is proposed to take place on .../ .../; between - in person / online upon the approval of the proposed jury.

In case of any changes regarding the dates and times of the session, please specify accordingly.

Permanent Members				
	Title, Full Name (*)	Institution/ Department	E-mail	Telephone
1				
2				
3				
4				
5				

* Members of the Thesis Monitoring Committee shall be highlighted with (T) besides their names.

Substitute Members				
	Title, Full Name (*)	Institution/ Department	E-mail	Telephone
1				
2				

Proposal for change (to be filled in case of any change of the jury members)

Permanent Members				
	Title, Full Name (*)	Institution/ Department	E-mail	Telephone
1				
2				
3				
4				
5				

* Members of the Thesis Monitoring Committee shall be highlighted with (T) besides their names.

Substitute Members				
	Title, Full Name (*)	Institution/ Department	E-mail	Telephone
1				
2				

_____ Date _____ Thesis Advisor's _____ Head of Graduate School Department Major
Grad. Sch. Dept. Maj. Document No: _____ Appendices: _____

DECISION OF THE BOARD OF GRADUATE SCHOOL: _____ Dates: _____ Decision No: _____

_____ Date _____ Director of Graduate School

This form shall be filled in **two copies**. Transcripts, reports, publications and acceptance letters must be submitted with the form. In cases where minimum conditions for applications for the thesis jury to be assigned are in place as per the relevant graduate school department major, the form Form-15-b should be completed and enclosed.

**ATILIM UNIVERSITY
GRADUATE SCHOOL OF NATURAL AND APPLIED SCIENCES
MINIMUM CONDITIONS FOR THESIS JURY ASSIGNMENT APPLICATIONS**

The minimum conditions for Graduate and Doctorate Degree program students to meet as per their completed theses at their thesis jury assignment stage are as follows. Students destined to perform before the jury are expected to meet the minimum condition(s) as per the relevant Grad. Sch. Dept. Maj. Directorate and document accordingly.

Whether such conditions are met by the students in question is to be confirmed by thesis advisors of students and the relevant Grad. Sch. Dep. Maj. Director; and this approval is to be enclosed with the thesis jury assignment form, to allow for an application to be made to have a thesis jury assigned. Students unable to meet the minimum conditions shall not apply to have a jury assigned for their theses.

1. A minimum of one publication in magazines within the scope of SCI-Exp, SSCI, or AHCI (accepted or published)
2. A minimum of one publication in magazines scoped by an international field index (excluding SCI, SCI-Exp, SSCI, AHCI) (accepted or published)
3. A minimum of one publication in refereed international magazines not within field indices (accepted or published)
4. A minimum of one publication in refereed national magazines (accepted or published)
5. A minimum of one publication in non- refereed national magazines (accepted or published)
6. A minimum of one publication in refereed international conventions, conferences, symposiums, or workshops (accepted, or published in the declaration book)
7. A minimum of one publication in refereed national conventions, conferences, symposiums, or workshops (accepted, or published in the declaration book)
8. A national patent application (the application should be finalized, or the process should be initiated/ approved by the relevant units of the university)
9. An international patent application (the application should be finalized, or the process should be initiated/ approved by the relevant units of the university)
10. Thesis study performed by a student employed as a scholar within the scope of a project (excluding BAD, ADP, and externally-supported projects - advisory projects)
11. a) Thesis study performed by a student employed as a scholar within the scope of a project (projects integrated with LAP or advisory projects)
 b) Participation and ranking up in a project contest approved by TMMOB Chamber of Architects in terms of quality (the project should be in the relevant field of research)
 c) A work of architecture with a finalized architectural project, approved by the relevant organizations (should be in the relevant field of research)

The student was reviewed as per the requirements presented in Article(s) determined by the relevant Department Major and provided above. The student meets the condition(s) in question, with the relevant documents enclosed. / The student does not meet the condition(s) in question .

The thesis jury assignment application by the student in question is deemed as follows:

Full Name of Thesis Advisor :
 Verdict : Approved Not Approved Thesis Advisor's Signature:
 Grounds for Rejection :

Remarks of the Department Dir. : Approved Not Approved
 Grounds for Rejection :

Date Head of Grad. Sch. Dept. Maj.

Grad. Sch. Dept. Maj. Document No: _____ Appendices: _____