

ATILIM UNIVERSITY ARTIFICIAL INTELLIGENCE USAGE POLICY

Artificial intelligence has the potential to affect the education, as well as the research and development activities of the University, as in other aspects of life. In this context, determining ethical values is of extreme importance in integrating artificial intelligence into higher education processes. This document reveals the basic framework of Atilim University regarding the use of artificial intelligence tools in education, research and development activities.

Gaining competence in the use of artificial intelligence technologies is important for students to develop their learning experiences and digital skills, and to adapt to changing world dynamics; provided that the following basic principles are followed. Therefore, it is important for academicians to include the use of artificial intelligence technologies in their teaching processes, and to support their appropriate, responsible and ethical use by students. Instructors should clearly state their choices in course syllabuses, and express the situations where students may or may not rely on AI technologies in a way that is not open to interpretation.

In addition to the allowance regarding the direct use of artificial intelligence tools; programs, events, should be organized to ensure that students understand the concept and the methods of artificial intelligence, taking into account interdisciplinary differences.

All research and development activities involving artificial intelligence must comply with the document titled “Ethics Guide of Generative Artificial Intelligence Use in the Scientific Research And Publication Process Of Higher Education Institutions”.

The basic principles regarding the utilization of artificial intelligence are as follows:

1. Artificial intelligence must be used ethically, safely and responsibly, taking into account international, national and institutional principles.
2. Originality is key in all outputs created. Artificial intelligence should only be used as a supporting tool.
3. In every use of artificial intelligence, care should be taken to protect the personal data of students, faculty members, other employees, and stakeholders; full compliance with the Personal Data Protection Law and relevant data protection regulations should be ensured.

4. Platforms and tools that may violate the confidentiality of personal information should be avoided.
5. Approval must be obtained from the relevant parties for the use of institutional data in artificial intelligence tools. No confidential documents or information should ever be uploaded to artificial intelligence tools.
6. Where, why and how artificial intelligence is used should be clearly stated in the bibliography and/or information notes.
7. Instructors should clearly and in detail state the rules they have adopted for the use of artificial intelligence in their course syllabuses.
8. Relevant uses and research should not conflict with the current principles and policies of the University. These principles should be reviewed before use and the user should evaluate whether the planned application poses a problem in this context.
9. The user is fully responsible for the outputs and results obtained as a result of the use of artificial intelligence.

This policy document will be regularly reviewed, evaluated and updated in line with the developments in artificial intelligence technologies, user requirements, social expectations, and the goals of Atılım University.