ATILIM UNIVERSITY
1 9 9 6

ATU111

ORIENTATION

ATU100 ÜNİVERSİTE HAYATINA GİRİŞ





ATU100

ATU111 ORIENTATION

Make sure you bring these with you when you come to ATU100/ATU111 events :)

- Your Atılım University **student ID**,
- **A camera phone or a tablet** with Internet connection and enough battery percentage for you to scan the QR code and register as present,
- **Your UNACS user name and password** for you to receive your unique QR code for the event,
- Supplies that you may need for note-taking (papers, pens, your tablet etc.),
- Your accessories to help accommodate for the weather conditions for open-air events such as **the President's Speech, and Life at Atılım** (hats, sunglasses, umbrellas, raincoats etc.).
- Click here to learn more about **ATU100/ ATU111**, and stay updated.

ATILIM UNIVERSITY
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Welcome, ATILIM MEMBER!

Dear student, we are happy that you are now a part of the Atılım family, and we wish you a happy, and successful university life.

We prepared this booklet for you to learn more about the activities and details within the scope of the course ATU100/ATU111 Orientation, and to help you navigate throughout your university life. This course aims to provide you with information about the social and cultural opportunities provided by Atılım University and to present you with the academic and administrative units that will accompany you while you are with us.

You are an Atılım member now! In your journey to realize your dreams and goals, Atılım University is here for you to support your academic, social and individual development, as well as to contribute to your efforts to find your place in society as a productive and satisfied individual. During this process, we will introduce you to the management, academic and administrative staff of our university, and present you with the opportunities you will have to communicate with our units. We will be coming together at events where you may discover more of our campus, schools, library, lecture halls, classrooms, studios, laboratories, sports facilities, food courts and cafés; and learn more about our transportation facilities, health care services, and our student clubs and communities.

In addition, you may choose to work on your academic studies in individual and group study rooms and halls within the Kadriye Zaim Library, participate in social and cultural events in the conference and exhibition rooms, or have a pleasant time with mind games at the media center.

We hope that you will shape your university life, discover yourself and take advantage of development opportunities during your pleasant journey.

Welcome to Atılım University, we wish you a happy and successful university life!

To pass your ATU100/ATU111 course, you need to collect enough points by attending events. The first of these events is President's Speech, and Life at Atılım within the scope of the course ATU100/ATU111 Orientation. These courses are to continue throughout the Fall semester, and more information on them is available further in this booklet. You need at least eight (8) points to pass the ATU100/ATU111 course. The events you need to attend during the fall semester and the points you are to collect are provided in Table 1.

Table 1. Event Schedule for the ATU100 and ATU111 Courses

Event	**ATU100 Points (Turkish Students)**	**ATU111 Points (International Students)**
President's Speech, and Life at Atılım • Directorate of Student Affairs • Directorate of International Relations • Directorate of Career Planning and Cooperative Education • Directorate of Security • Student Development and Counseling Center, • Directorate of Cultural and Social Affairs • Directorate of Health Services	2	2
Counter-Addiction Events	1	1
Library Seminars	1	1
Book Borrowing-Returning Event	1	1
Department/ Program Introduction Meetings	4	2
Student Affairs Procedures	-	2
Sports Events	1	1
Club and Community Kiosks	1	1
Participation in an event organized within the scope of ATU100/ ATU111 within the University during the semester* (For example; the Educational Technologies Seminar) (The maximum score to be awarded within the scope of a such event is two **[2]**.	1	1

*This event is now referred to as an "event organized within the scope of ATU100/ ATU111" in the booklet. These events will be announced throughout the semester.

Why are we taking the ATU100/ATU111 Orientation course?

The ATU100/ATU111 course aims to provide our associate and undergraduate degree program students with more information about university life in general, and about Atılım University in particular. The ATU100/ATU111 course is a guide to help you better familiarize yourself to life here. Just like you may need a map when you first move to a new city, this course will help you internalize being a university student, and find your direction.

Is it compulsory to take the ATU100/ATU111 Orientation course?

ATU100/ATU111 is a course that is only offered in the fall semester of each academic year, and it is compulsory for students who are in their first year either in the preparatory school, or in their departments/programs. In addition, students are required to take the course again if failed previously.

Is there an attendance requirement for the ATU100/ATU111 Orientation course?

In order to pass ATU100/ ATU111, you need to collect at least eight (8) points. In order to collect the required points, you need to attend the events and seminars within the scope of your course. To earn points at an event, simply log into your UNACS account with your student e-mail address and password on your phone/ tablet, and get your unique QR code scanned by the officials at the event area. No reports or excuses are accepted from students within the scope of ATU100/ ATU111.

How may I track my progress and calculate my grade for the course ATU100/ATU111 Orientation?

You may track the points you collect towards the course throughout the semester on the UNACS system. For all students, the course grade for ATU100/ ATU111 is calculated with respect to the total points earned at events. The student's success status (Successful/ Unsuccessful) depends on the total points earned. To pass, students are required to collect at least 8 points. The maximum number of points to be collected is thirteen (13).

How many times may points be redeemed at the activities within the scope of ATU100/ATU111 Orientation?

You may only redeem your points once from each activity except for the "events organized within the scope of ATU100/ATU111". However, you may redeem points up to twice at such "events organized within the scope of ATU100/ATU111". You may be awarded up to two points at maximum for your attendance to "events organized within the scope of ATU100/ATU111".

When should I arrive at the event/classroom to avoid any issues with attendance for ATU100/ ATU111 Orientation?

You must arrive at least 1 hour before an event at the amphitheater with your camera phone or tablet that has enough battery percentage to be able to get your QR code scanned, and at least 30 minutes for other events at event areas/classrooms. Attendance will not be taken after an event starts.

How does the point system work?

Here is an example;

For example;
Omar and Aisha, two students, attend the events and earned the points shown in Table 2 for their ATU111 course.

Table 2. Event Point Collection Example

	OMAR	AİSHA
President's Speech, and Life at Atılım	2	2
Counter-Addiction Events	1	1
Library Seminars	1	-
Book Borrowing-Returning Event	1	1
Department/ Program Introduction Meetings	2	-
Sports Events	1	-
Club and Community Kiosks	1	1
Student Affairs Procedures	2	2
TOTAL POINTS	**11**	**7**

As for the points collected by Omar and Aisha;

- Omar brings his phone and the supplies he may need to take notes, sets out to be on campus 30 minutes before the event, and earns his points. He needs 8 points to pass the course, but he ends up with 11 points.
- Aisha takes her phone and the supplies she may need to take notes and sets off to make it to the event. And it isn't her first time either, she knows what to expect. She has enough battery to get a QR code and have it scanned. However, as she is about to go into the Department Introduction Meeting, a close friend calls her, and invites her out. She accepts, and thinks she will be able to make up for it later. Then, at the end of the semester, as it turns out, Aisha ends up with 7 points, meaning she has failed to make up for it, failing the course. So, now, Aisha needs to retake the course in the next fall semester and collect at least 8 points, all over again.

Is the ATU100/ATU111 Orientation course a credited course?

Yes, the course ATU100/ATU111 amounts up to the credit score of 1.

What is the medium of instruction in the ATU100/ATU111 Orientation course?

ATU100 is in Turkish, and ATU111 is in English.

How may I register for the ATU100/ATU111 Orientation course?

For Preparatory School students, the menu to be used for the ATU100/ATU111 course transactions is automatically defined in the UNACS system, while department students are to add the course themselves on the system when registering for courses.

Both Preparatory School students and first-year students are required to take the ATU100/ATU111 course. First-year students will code the course at the beginning of the Fall semester, and at the end of the semester, the system will automatically grant the S (pass)/U (fail) letter grade. The grades received by Preparatory School students will be processed via the system when the student transfers to their department/ program.

May I be exempted from the ATU100/ATU111 Orientation course?

Exemption from this course is not possible. However, students who pass the ATU100/ATU111 course at our university, cancel their registration, and then re-register to Atılım University will be exempted from the ATU100/ATU111 course, if their previous course attendance and achievement is recognized.

I am a transfer student, am I required to take the ATU100/ATU111 Orientation course?

Yes, our transfer students are also required to take the ATU100/ATU111 course.

What happens if I fail the ATU100/ATU111 Orientation course?

If you fail ATU100/ATU111, you will need to retake the course in the fall semester of the following academic year.

If I fail ATU100/ATU111 Orientation, how will my academic achievement scholarship be affected?

In order for your academic achievement scholarship not to be affected, you are required to pass ATU100/ATU111.

If I fail the ATU100/ATU111 Orientation Course, will I still be able to start with the courses of my department after I successfully complete the Preparatory School?

Failing ATU100/ATU111 does not affect your ability to successfully complete the preparatory school and continue with your department courses.

Will I be able to graduate if I fail the ATU100/ATU111 Orientation course?

Just like your other courses, you need to pass ATU100/ATU111 to be able to graduate without issues.

Who may I contact with my questions about the ATU100/ATU111 Orientation course?

For your questions regarding the ATU100/ ATU111 course, you may contact Ayşe Acar, Director of Administrative Affairs, Office of Dean of Students (ayse.acar@atilim.edu.tr, 0.312.5868434)

EVENT DETAILS FOR ATU100/ATU111

1.President's Speech, and Life at Atılım

The first event starts with the speech by Prof. Dr. Serkan Eryılmaz, and continues with introductions by the administrative units to accompany you throughout your university life.

Directorate of Student Affairs

We have the answers to your questions on your academic life! The Directorate of Student Affairs has the answers to your questions about course registrations, academic calendars, payments, holiday dates, class passing system, 1.70 rule, ECTS right, graduation procedures, absence status, and disciplinary procedures. Forgotten the registration date? No worries, they remember it. Are you lost in the payment process maze? No problem, it's not their first rodeo! In short, Directorate of Student Affairs is always here for you.

DIRECTORATE OF STUDENT AFFAIRS
School of Arts and Sciences Building

+90 (312) 586 82 96 / 82 77





1. Campus Gate
2. Pond
3. Atılım Garden
4. Service Bus Station
5. Atılım Square
6. Tennis Courts
7. Sport Center
8. School of Health Sciences
9. Medical School
10. Kadriye Zaim Library
11. Amphitheater
12. Medical Center
13. Orhan Zaim Conference Hall
14. Kemal Zaim Conference Hall
15. Lamia Ergenekon Conference Hall
16. Cengiz Yenerim Conference Hall
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18. Fine Arts, Design & Architecture
19. School of Civil Aviation
20. School of Law
21. Administration Building
22. Metal Forming Center of Excellence
23. School of Foreign Languages
24. School of Arts & Sciences
25. School of Business
26. Rectarote

Directorate of International Relations

We are well aware that you are dreaming of taking part in the Erasmus mobility programs now, just like how becoming a university student was once among your greatest dreams. Now available to you as a university student, the Erasmus learning and internship programs will show you a different education system, and the institutions integrated into it. These programs will help you improve your foreign languages, and pursuing your education in a foreign language will prove to you that you can achieve anything. You will get to learn about the economy and the business life in the country of your program, and seize the opportunity to familiarize yourself with the global-scale companies where you may eventually be employed. You will get better at meeting and communicating with different cultures, and traveling solo; and the Erasmus program will help expand your circle of friends with various cultures. Remember that we are always here for you, throughout your Europe adventure!

DIRECTORATE OF INTERNATIONAL RELATIONS

School of Arts and Sciences Building

ic@atilim.edu.tr

+90 (312) 586 82 70





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Directorate of Career Planning and Cooperative Education

You've taken a step into a new life, into the successful future you've been dreaming of, and now you're here with us! Welcome! We are here help you lead a university life to better shape your future, find the direction you want to take for your career, realize your personal skills and competencies, make accurate and competency-focused plans, and more! Remember to contact our Directorate to start your career with a cooperative education program before your graduation, to meet employers on our Career Day events for internship opportunities, and to have good answers during your job interviews without the worry of "What now?", to stand out among your competitors with your effective CV, and above all, to socialize and guide your fellow students in your department during university life and become an "Atılım Career Ambassador"!

DIRECTORATE OF CAREER PLANNING AND COOPERATIVE EDUCATION

School of Engineering Building, Block A

kariyer@atilim.edu.tr
+90 312 586 87 12





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Directorate of Security

Hello, Atılım Member! We have certain rules around the campus for the comfort of all of us. To visit us by car, please apply on ATACS and get your vehicle identification stamp. Our security officials are here for you 24/7, feel free to ask them about your misplaced items. Cameras are watching us, but don't worry, the recordings are safe and secure. You want to smoke? Please step outside the yellow lines! Come to the seminar for details!

DIRECTORATE OF SECURITY
School of Business Building

güvenlik@atilim.edu.tr
(530) 781 11 41 / (312) 586 89 99
(312) 586 80 91





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Student Development and Counseling Center

You happily completed a marathon, and now, you're a university student! Now, it's time to live your dreams... We are always here for you as you navigate towards your dreams. We are ready to accompany you on your journey at Atılım with individual meetings, seminars, group work and motivational events to help you discover yourself, reveal your potential, and achieve your goals. We're looking forward to sharing your excitement for your new beginnings!

OFFICE OF DEAN OF STUDENTS
School of Foreign Languages Building, Floor 6

ogrencidekanligi@atilim.edu.tr
+90 (312) 586 84 34

Student Development and Counseling Center

ogdm@atilim.edu.tr
+90 (312) 586 85 98 / 85 15 / 85 78





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Directorate of Cultural and Social Affairs

This is where the fun begins :) Activities that add to the social and cultural life of the university, such as festivals, concerts, theater, talks and conferences, are organized by the Directorate of Cultural and Social Affairs. In addition, about eighty student clubs on the fields of culture, art and science are waiting for you. Don't forget to visit the student club kiosks! Bzzzzt! Bzzzt! And now, you're listening to Radio Atılım! Tune in to Radio Atılım for banging tunes and talks with experts.

DIRECTORATE OF SOCIAL AFFAIRS AND SPORTS

School of Engineering Building, Block A



Directorate of Cultural and Social Affairs
Yasemin Ertem Gürler
yesemin.gurler@atilim.edu.tr
0 (312) 586 87 18

Directorate of Sports
Selvin Çiçek
spor@atilim.edu.tr
0 (312) 586 89 94



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26. Rectarote

Directorate of Health Services

Here, your health is in good hands! The Atılım University Directorate of Health Services is on Floor -2, Block C, School of Engineering. We protect your health on campus with our health services such as examination, wound dressing, ECG, and observation. Our ambulance is always ready in case of an emergency! We work to raise your awareness about health with our seminars. Come to our seminar and meet our team! We are here; your health is in good hands!

HEALTH AFFAIRS COORDINATORATE
School of Engineering Building, Block C



Directorate of Health Services Patience Registration and Admittance

0 312 586 83 89

0 312 586 82 75

Ambulance Hotline

0 312 586 81 12

Health Consultation Hotline:

0 312 586 83 85



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2. Counter-Addiction Events

Attention please! We're fighting addictions that make life miserable! By that, we mean addictions to any and all - alcohol, smoking, substances, technology, etc. In this seminar we will exchange information, learn more, and have a friendly chat. Once won't hurt? Think again. It's time to review your habits for both yourself and your loved ones. Come to our seminar if you don't want to miss our life-hacks for a better life.

3. Library Seminars

Welcome to the Kadriye Zaim Library: The Gateway to Information! As one of the largest and most magnificent university libraries in Ankara with an area of 8800 m2, the Kadriye Zaim Library serves all its users at international standards with its well-equipped staff and next-generation librarianship approach. Our library offers a seating capacity of 1,000 people, and a comfortable environment to our valuable users with its spacious and ergonomic structure, with 12 group study rooms, 8 individual study rooms, 200-person 24/7 study halls, and a 150-person conference and exhibition hall where cultural and academic events are held. Our collection grows daily with up-to-date resources, and includes 90 thousand printed sources, 1 million e-sources, 65 thousand e-zines and 6 thousand pieces of multimedia content. You may access these resources off-campus as well. In addition to their research, our users may visit us to learn more about the historical and cultural values of the city they live in at the Ankara Digital City Archive unit, and have a good time with the mind games at our media center.



4. Book Borrowing-Returning Event

Hello! Let's learn more about our library, shall we? In this short, and fun event, we will be showing you how to borrow and return books. Remember to check your Atılım student mail inbox for details! The library will help you a lot in your university life, so we're here to make sure you get the most out of it. Come, let's explore our library together. We are waiting for you!

5. Department/ Program Introduction Meetings

Ready to rumble? Associate and undergraduate degree programs at Atılım University offer theoretical knowledge and practical experience to train you for success in your career. Each department aims to provide you with the best education with its expert academic staff and modern laboratories. Throughout your education life, you will have the opportunity to develop both academically and socially by discovering new ideas between long study sessions and coffee breaks. Ready for your first meet-up? In this event, you will meet your instructors and, under their guidance, you will learn more about your department/ program curriculum, course contents/ prerequisites, regulations/ guidelines, and important tips that will be the key to your success. Don't miss it!!!

6. Student Affairs Procedures

This event is within the scope of the ATU111 Orientation course, and it is only intended for our International Students. In this event, you will learn more about course registration dates, payments, and the academic calendar. And the vacation dates will really hype you up! Don't let residence permit procedures (application, insurance, extension procedures etc.) discourage you, we are ready to see you through all of them. Okay, now, listen up! You don't want to miss a single thing about the class passing system, the 1.70 rule, ECTS rights, graduation procedures, attendance requirements, Honor / High Honor documents, and disciplinary procedures; since you will be needing them for a good while.

7. Sports Activities

The hectic exam period is now behind you! Now, it's time to get refreshed! After such an intense period of inactivity, it is time to do some self-care as you begin your university life. Improve physically and socially in your intense academic life throughout your university life, do something for yourself! Working on your body is one of the best ways to invest in yourself! Make sports a part of your life, and stay active!

8. Club and Community Kiosks

There are many student clubs and communities you may join to match your interests. You will have the chance to visit the kiosks outdoors on the grass and discover the clubs that you think are "your jam". Be it theater or science, you will find a club for everything. During orientation, make sure to visit the club stands to learn more about them and join the ones that catch your interest. Don't forget to get your event form signed at least five stands you visit, and then scan your QR code with those approvals. By visiting the kiosks set up during orientation, you may learn more about these clubs and become a member of the ones that interest you. These clubs both help you expand your social circle and contribute to your personal development. Don't miss these opportunities to make new friends, share your hobbies, and improve yourself in different areas! Join this colorful world and experience university life to the fullest!

9. Events Organized Within the Scope of ATU100/ATU111

As important as experiencing the hype of starting a new university is becoming used to it. We are here to support you with lifestyle groups and seminars that appeal to different areas of interest. These events provide an environment to help you with your personal, social and professional development; so, definitely participate in them!

In case it is deemed necessary, the program and its content may be subject to change by the President's Office.

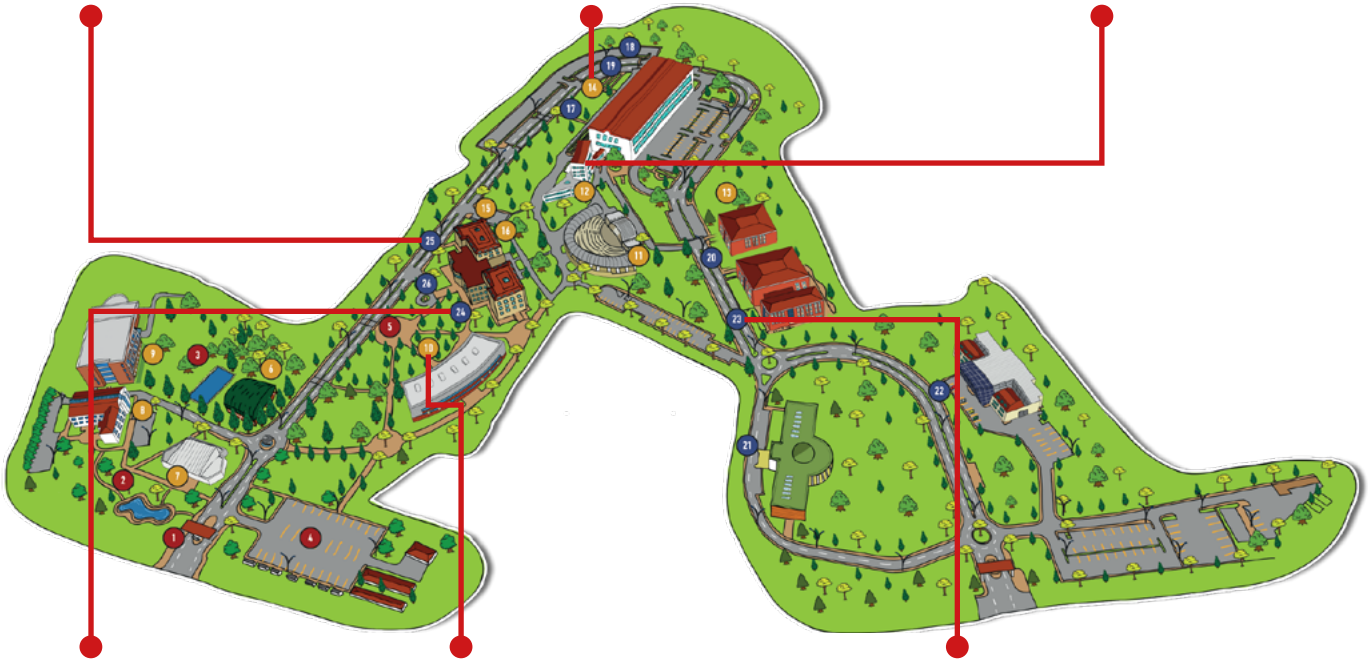
The events organized within the scope of ATU100/ ATU111 will be announced throughout the semester. Remember to check the Atılım University website and your Atılım University student inbox to stay updated!

Bird's Eye Views of Departments

SCHOOL OF BUSINESS BUILDING
Directorate of Security

SCHOOL OF ENGINEERING BUILDING, BLOCK A
Directorate of Social Affairs and Sports
Directorate of Career Planning and Cooperative Education
Directorate of Cultural and Social Affairs

SCHOOL OF ENGINEERING BUILDING, BLOCK C
Directorate of Health Services



SCHOOL OF ARTS AND SCIENCES BUILDING
Directorate of Student Affairs
Directorate of International Relations

KADRİYE ZAİM LIBRARY
Directorate of Library and Documentation

SCHOOL OF FOREIGN LANGUAGES BUILDING
Office of Dean of Students
Student Development and Counselling Center
Teaching and Learning Center

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